



APPLICATION FOR EMPLOYMENT



Thank you for applying with Dixie Hospitality Services. Because our associates are our most valued resource, we ask that you take the time to complete this application thoroughly. Incomplete applications will not be considered. The information you provide will help us determine your qualifications for the position(s) for which you have applied. In reading and answering the following questions, be aware that none are intended to imply illegal preferences or discrimination based on non job-related information.

We do not discriminate on the basis of age, sex, sexual orientation, race, color, religion, national origin or disability. It is our intent that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

GENERAL INFORMATION

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone:(_____) _____ Social Security Number: _____

If hired, can you furnish proof that you are eligible to work in the U.S.?: _____ Yes _____ No

Are you 18 years of age or older?: _____ Yes _____ No (If you are hired you may be required to submit proof of age)

JOB INTEREST

Position(s) applying for: _____ Salary Desired: _____

Referred by: _____ Date you are available to begin work: _____

Type of employment desired: _____ Full-time _____ Part-time _____ Temporary _____ Summers only

Are you willing to work: _____ Overtime _____ Holidays _____ Weekend _____ Evening _____ Nights

ADDITIONAL INFORMATION

Have you ever been convicted of a felony?: _____ Yes _____ No

If yes, please explain: _____

(This will not necessarily exclude you from consideration)

EDUCATION INFORMATION

High School: _____ Did you graduate?: Yes No

College or University: _____ Course of study: _____

Did you graduate?: Yes No Attending

Other: _____

List the Languages in which you are fluent:

Speak _____ Read _____ Write _____

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Speak _____ Read _____ Write _____

List any awards or special recognition you have received: _____

EMPLOYMENT HISTORY INFORMATION

Have you ever applied to Dixie Hospitality Services (**Desert Garden Inn** or **Magleby's**) before?: Yes No

Date Applied: _____ Where? _____

What is the longest period you have ever held a job?: _____ Why? _____

What is the shortest period you have ever held a job?: _____ Why? _____

EMPLOYMENT HISTORY INFORMATION

Employer: _____ **Job Title:** _____
Address: _____ City: _____ State: _____ Zip: _____
Supervisor: _____ Telephone: _____
Date Started: _____ Date Finished: _____
Number of hours worked per week: _____ Starting Pay: _____ Ending Pay: _____
Describe your duties: _____

Rate your performance on this job on a scale from 1-10 (1 = Poor, 10 = Excellent): _____
What did you like most about this job?: _____
What did you like least about this job?: _____
How would your Supervisor rate your performance? (1 = Poor, 10 = Excellent): _____
Reason for leaving: _____
=====

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SERVICE ORIENTATION INFORMATION

List 5 things you can do to ensure that a customer comes back:

1. _____
2. _____
3. _____
4. _____
5. _____

Rate yourself on a scale from 1 to 5 (1 = Poor, 5 = Excellent) on the following as they relate to the position you are applying for:

_____ Skills	_____ Enthusiam	_____ Attention to details
_____ Creativity	_____ Reliability	_____ Ability to work with others
_____ Honesty	_____ Friendliness	_____ Following safety procedures

Are you a person that is always looking for ways to improve yourself or your job?

How?: _____

How would others describe your personality?: _____

Dixie Hospitality Services should hire you because: _____

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

I certify that all information in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I understand that the employer may request an investigative consumer report from a consumer reporting agency. This report may include information as to my character, reputation, personal characteristics and mode of living obtained from interviews with neighbors, friends, former employers, schools and others. I understand that I have a right to make a written request within a reasonable time for the disclosure of the name and address of the consumer reporting agency so that I may obtain a complete disclosure of the nature and scope of the investigation.

I authorize the investigation of any and all statements contained in this application and excuse any person, school, current employer (except as previously noted), past employers and organizations from any legal liability in making such statements regarding the verification.

I understand I may be required to successfully pass a drug screening examination. I hearby consent to a pre or post employment drug screen. I consent to the release of any or all medical information as may be deemed necessary to judge my capability to do the work for which I am applying.

I UNDERSTAND THAT THIS APPLICATION OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE A CONTRACT FOR EMPLOYMENT NOR GUARANTEES EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITHOUT CAUSE AND WITH OR WITHOUT MOTIVE.

I have read, understand, and by my signature consent to these statements.

Signature: _____ Date: _____

REFERENCES

1. **Reference Name:** _____ **Relationship:** _____

Company Name: _____

Job Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

2. **Reference Name:** _____ **Relationship:** _____

Company Name: _____

Job Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

3. **Reference Name:** _____ **Relationship:** _____

Company Name: _____

Job Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____